

Belmont Terrace Water Board Meeting

February 8, 2022

Approved

Board Members in attendance: Jean Tillinghast, Denile Kosten, Laura Hormel, Andy Lennox, and Sandy Pete

Absent: none

Others in attendance: Bruce Petersilge, Huck Hensley

The meeting was held on Zoom. It was called to order at 7:04 p.m.

January's minutes were approved with minor corrections.

Reports/Project Updates:

O&M Update from Bruce.

Tuesday, 2/1: In the evening it was discovered that the pulse controller for the chlorine injection was malfunctioning, allowing for more chlorine than desired. Bruce and Debby decided to switch from auto to manual fill and manually monitor the chlorine and water level in the tank.

Early morning (about 1am) of Friday, the 4th: Lack of water pressure was noticed. Bruce went up to the well immediately and shortly after Debby joined him. The tank water level had gotten too low and pressure had been lost in the mains. The fear was that sediment had gotten into the booster pumps. This required the boil water notice sent to customers and bacteria testing. 2/4/22 Weeks Drilling and Pump Co. came out to help determine what was wrong as there appeared to be multiple problems. It was later determined that there was no sediment in the booster pumps, but air. Once the air was out of the system the attention turned to fixing the chlorine injection system. Debby notified the State Water Board. And, Jean worked with the State Water Board while the operators and Weeks worked on fixing the system. All was up and running by 4:30pm on Friday, the 4th.

2/5/22: Service line leak (curb stop to home) at the Franceschi residence. Service line was cracked. David cleaned the meter box. But, the on/off valve was too deep and surrounded by plants and LOTS of roots they were afraid of breaking the line. It was too late in the day to work anymore. On Sunday Jean received a call about a water leak in the street. She went over to Franceschi's and had Debby join her. Since it was late in the afternoon a plan was devised to shut off the water using the street valves on Monday to fix the leak. This should have shut off water to 5 homes. However, the street valves didn't work as expected. They tried shutting off valves further up the line, which would have been a total of 8 homes, and this didn't stop the water. The operators decided to turn off the booster pump to reduce the water pressure and water loss. Bruce thinks there are another set of lines that were missed in the valve upgrade. We would have to buy equipment or hire a company to find and map these hypothetical lines. State Water Board was notified of our loss of pressure. Loss of water pressure for the 15 to 20 minutes it took to fix the line caused us to extend the boil water notice two more days.

Wednesday, 2/9: By late afternoon we had gotten the okay from the State Water Board to rescind the boil water notice.

Jean would like to meet with the operators to critique the chlorinator process and discuss purchasing backup chlorine timer and meter.

Tank Cleaning: The Board approved quote by email and approved by vote at the February board meeting. Cleaning is scheduled for February 21, President's Day. Bruce and Debbie are available. Plan is to move to direct delivery from well 1. We may need boil water notices again for that Monday and Tuesday. Bruce will let us know if there is a schedule change.

Insurance Carrier: Denile. On 1/20/22 Denile submitted the insurance application to Heritage Agency for submission to Allied Public Risk (JPRIMA) who will be giving BTMWC a quote. She and Andy will work on formatting the budget needed for the quote.

Operator Job Descriptions: On hold.

Drought Emergency Action: Laura. Needs new numbers. Laura would like to add an education on what to do if you suspect a leak and the boil water notice process.

Redwood Credit Union: Jean and Andy. No update.

Old Business:

Water Arrearages Payment Program: The bookkeeper received the check on 1/14/22 and the monies were applied to the delinquent accounts on the program.

New Business:

Appointment of new Board Members. While there were no volunteers. Huck Hensley agreed to help with projects.

Approval of 2022 budget: It was moved and approved that we accept the 2022 budget that Andy submitted.

Approval of tank cleaning bid. The tank cleaning bid was approved by unanimous vote.

Consideration of expediting installation of solar panels to decrease PG&E expense and increase revenue. Huck noticed at the annual meeting that one of our largest expenses is PG&E. He led a discussion on how solar panels have increased in quality. He would be willing to help select companies and solicit bids. Sandy will check with RCAC to see if funding is available. Will ask John Rosenblum to consult.

Need for new ERC leader. Denile will check with Kelly.

Standard monthly payroll amounts. Move to executive session.

Adjournment: The meeting was adjourned at 8:38pm.

Next Board Meetings: Tuesday, March 8, 2022 at 7:00 pm