

## **Belmont Terrace Water Board Meeting**

**January 12, 2021**

Approved

Board Members in attendance: Denile Kosten, Ed Thompson, Ann Thompson, Bill Mattinson, Claire Schlecht, Jean Tillinghast and Sandy Pete

Absent: none

Others in attendance: Bruce Petersilge, Debby Turner, and John Rosenblum

The meeting was held on Zoom. It was called to order at 7:03 p.m.

December's minutes were approved with minor corrections.

### **Reports/Project Updates:**

**O&M Update by Bruce:** There was a minor problem with the chlorine injector which was fixed. However, it brought up the issue that both chlorine testers needed either calibration or replacing.

**Booster Pump(s) Replacement/Upgrade Review – John:** John and the operators have been experimenting with the pump settings. Controller questions require multiple phone calls to their support. Debby recommended we get a licensed electrician to evaluate existing wiring (380 volts/ 3 phase) so we could exchange one pump at a time without shutting down the system.

**Capital Budget – Ed:** With 2021 operational budget completed and approved, Ed will now work on the capital budget.

### **Old Business:**

**New Mailbox -- Ann:** Ann has sent out letters to the membership and renters regarding the billing address change. The post office has been notified. Our website will be updated.

New address is Belmont Terrace Mutual Water Company, PMB #184, 708 Gravenstein Hwy North, Sebastopol, CA 95472

### **New Business:**

**Approval of new signers on bank account(s):** Resolution to Redwood Credit Union to approve Jean Tillinghast, President; Sandra Pete, Secretary; and Ed Thompson, Treasurer as signer on our bank account(s) was moved and approved by the Board.

**Insurance Document:** Jean reviewed outstanding information needed to complete the insurance form due on January 16. Some information was not readily available at the meeting so Jean will follow up with operators and board members. Bill offered to talk with other small mutual water companies in our area to see who they are insured by, and how they rate them. John will send Bill a list of water companies. Bill will also check with RCAC. Ed and Ann will check into earthquake insurance.

**Additional Water Hookups:** At this time, we are not adding any additional water hookups. We will request that the homeowner get estimates of what the cost would be for them (trenching/repair of Ragle Rd. and piping from the meter box to their home). We would need to do the research and analysis on what the water company would charge as a hookup fee.

**Annual meeting:** The general meeting was rescheduled for Monday, February 22, 2021 so the agenda could be revised and additional information such as the 2021 budget, capital improvement, water usage graph, OM highlights and data privacy be added to the material mailed to the members.

**Adjournment** The meeting was adjourned at 8:20.

**Next Board Meetings** Tuesday, February 9 at 7:00 pm